

Floor Care Bid Work Sheet

Date _____

Contact _____ Title _____

Company _____

Address: _____

City _____ State _____ Zip _____

Gross SQ. FT. _____ Phone: _____

Cleanable SQ.FT. _____ Fax: _____

A. Labor Cost:

AREA	FLOOR TYPE	CL. SQ. FT.	FREQUENC Y	HOURS	COST
1					
2					
3					
4					
5					
Travel Time x rate =					
A. Total Labor Cost					

B. Supply & Equipment Cost

AREA	FREQ.	CLEANER	STRIPPER	SEALER	FINISH	EQUIP.
1						
2						
3						
4						
5						
COST						

B. Total Supply Cost _____

C. Total Equipment Cost _____

D. VEHICLE COST: _____ miles @ _____ cents per mile = _____

TOTALS

A. TOTAL LABOR COST _____

B. TOTAL SUPPLY COST _____

C. TOTAL EQUIPMENT COST _____

D. TOTAL VEHICLE COST _____

E. SUBTOTAL _____

F. OVERHEAD @ _____ % subtotal Line E _____

G. PROFIT @ _____ % of subtotal Line E _____

H. Price per Service (Lines E + F + G) _____

I. Total Bid Price (H x Freq. = I) _____

To determine cost per sq. ft.:

Take total bid price and divide by cleanable sq. ft. = _____

(cost per sq. ft.)